



**APPLICATION REGULATION FOR UKRAINIAN CITIZENS
AND THIRD-COUNTRY NATIONALS OF THE EUROPEAN
UNION COMING FROM RECOGNIZED HIGHER
EDUCATIONAL INSTITUTIONS
IN UKRAINE**

The application regulations for the study programs within the University of Medicine and Pharmacy of Craiova are elaborated in accordance with:

- The provisions of the National Education Law no. 1/2011 with subsequent amendments;
- *Address of the Ministry of Education no. DGRIAE-474 / CMJ / March 3rd 2022;*
- *OMEC 4151 / 24.04.2020 amending the Order no. 3473/2017 on the Methodology of admission to studies and schooling of foreign citizens starting with the school / university year 2017-2018;*
- *OMEN 3473/17.03.2017;*
- *OMEC 4241/2020;*
- *Methodology regarding the recognition and equivalence of studies or periods of study abroad UMFCV 2020;*
- *OMEC 4205/2020.*

WHO CAN APPLY?

1. Ukrainian citizens enrolled in university studies at one of the higher education institutions in Ukraine recognized by the Romanian state.
2. Third-country nationals of the European Union coming from recognized higher education institutions in Ukraine.
3. The list of recognized higher education institutions in Ukraine is available here: https://www.whed.net/results_institutions.php/ and here: <http://www.enic.in.ua/index.php/en/>.



MINISTRY OF EDUCATION
University of Medicine and Pharmacy of Craiova
RECTORATE

AVAILABLE STUDY PROGRAMS:

Study program	Language of teaching	Credits	Duration of studies	Fee
Sectoral regulated Medicine	English	360	6 years	6.000 euros
Sectoral regulated Dentistry	English	360	6 years	6.000 euros

The **file processing fee**, amounting to 200 euros, is non-refundable and must be paid into the following account:

BANCA COMERCIALA ROMANA DOLJ
RO76RNCB0134018452760007
SWIFT: RNCBROBUXXX
Address: No. 4 Oltet Street, Craiova, Dolj, ROMANIA

APPLICATION CALENDAR:

- **JUNE 10 - JUNE 24, 2022:** Upload documents in **PDF** format to the online platform available [here](#). (only Google accounts can be used)

REGISTRATION STAGES:

1. The candidate will apply to U.M.F. of Craiova by accessing the online platform, fill in all the fields with the requested information and upload all the mentioned documents.

Please make sure that:

- all documents are scanned in **PDF format only**, and the name of the document must include the type of document and the last name of the candidate (passport.Smith, transcript.Smith, etc.).
- use a **valid email address with your first and last name**.

2. Files submitted online by candidates will be processed by the International Relations Office.

If the file is complete, the candidate will receive a validation notification via the platform.



MINISTRY OF EDUCATION
University of Medicine and Pharmacy of Craiova
RECTORATE

If the file is incomplete, the candidate will receive a correction notification via the platform to upload the missing documents or to change the incorrect and incomplete fields.

3. The University of Medicine and Pharmacy of Craiova will send the eligible files of the candidates to the Ministry of Education - General Directorate of International Relations and European Affairs in order to obtain the letters of acceptance. After confirmation of acceptance for studies, in approximately 30 working days, the method of sending the letter of acceptance will be decided by mutual agreement.

Registration will be possible only after the issuance of acceptance letters by the Ministry of Education.

Candidates who do not upload by **June 24, 2022 all documents in accordance with this regulation will be declared rejected.**

The admission process is conditioned by the promotion of an English language test organized by the University of Medicine and Pharmacy of Craiova according to its own methodology. Details regarding the date, the manner of its conduct and the participation fee will be established in the meeting of the UMFCV Senate and will be published on the university website.

The enrollment in the senior year of those who request the equivalence of studies is carried out by the decision of the rector of UMFCV, on the with fee places, with the fulfillment, beforehand, of the following cumulative conditions:

- Recommendation of the CRID (Information and Documentation Resource Center) of the university, following the evaluation of the file by the specialized commission (equivalence), in the corresponding academic year, evaluation that will be performed only after the registration of the respective candidate following the documents issued by the Ministry of Education;
- Respecting the schooling capacity for each study program.

The recognition of study periods and the granting of the corresponding credits is done by CRID, at the proposal of the specialized (equivalent) commissions at the level of each faculty.



MINISTRY OF EDUCATION
University of Medicine and Pharmacy of Craiova
RECTORATE

Residence in Romania during studies

Non-European citizens must obtain a study visa, issued by the Romanian Embassy in the country of residence. The visa is issued on the basis of the Letter of Acceptance, issued by the Ministry of Education - General Directorate for International Relations and European Affairs and on the basis of the payment of the tuition fee for one academic year. The study visa is valid for 90 days, during which the candidates are obliged to obtain the residence permit in Romania, issued by the Immigration Service of Dolj County – no. 32-34 Amaradia Street, Craiova.

Apply for study visa as soon as you receive the Letter of Acceptance!

Interested candidates can obtain information on the procedures to be followed in order to obtain a study visa at http://eviza.mae.ro/ro_SupportingDocuments.

MANDATORY DOCUMENTS FOR THE REGISTRATION PROCESS:

1. [Request for the letter of acceptance for studies](#) (filled, dated and signed, with photo attached) - **1 color scan copy**;
2. Europass CV (dated and signed on each page) - **it is mandatory to include your personal email and phone number**;
3. **Receipt of payment** of the file processing fee;
4. **Motivational essay** in English - maximum 400 words (dated and signed on each page);
5. **Certificate of language proficiency - English, minimum level B2** issued by an accredited institution - **1 color scan copy**;

Exception:

- citizens of countries where the official language is English;
- citizens who have graduated high school in an educational institution where the language of instruction is English, confirmed by presenting a certificate attesting to this;

6. **High School Diploma – 1 color scan copy** (certified as authentic by a notary) and **1 translation in Romanian** (certified as authentic by a notary);

Depending on the country the high school diploma was issued in, it must be authenticated with **the Hague Apostille** or **super legalized** by:

- Ministry of Foreign Affairs of the issuing country;
- Embassy / Consular Office of Romania in the issuing country.

List of countries for which the authentication of study documents is requested:

<https://cnred.edu.ro/en/list-of-countries-for-which-the-authentication-of-study-documents-is-requested>



MINISTRY OF EDUCATION
University of Medicine and Pharmacy of Craiova
RECTORATE

[List of High School Diplomas accepted by the Ministry of Education for enrollment to studies of foreign nationals.](#)

Important! It might be necessary for you to submit additional documents beside your high school diploma - if you do, please upload **1 color scan copy** (certified as authentic by a notary) and **1 translation in Romanian** (certified as authentic by a notary).

You can check all the information in the list above.

If the name and surname of the candidate on the high school diploma are not identical to the name and surname appearing on his/her birth certificate or passport, the candidate is required to submit a notary statement that certifies that he/she is the legal holder of the diploma.

- 7. Transcript of Records** for each high school year of study – **1 color scan copy** (certified as authentic by a notary) and **1 translation in Romanian** (certified as authentic by a notary);
- 8. Other documents-** in order to maximize your score (e.g. diploma from another university in the medical or non-medical field, medical volunteer certificates - maximum 2);
- 9. Birth Certificate** – **1 color scan copy and 1 translation in Romanian** (certified as authentic by a notary);
- 10. Passport - 1 color scan copy** - valid at least six months after the date when the certificate of recognition of high school studies was issued by the Ministry of Education of Romania and a document attesting the residence abroad (**obtained from the City Hall / Prefecture of the city of residence**);
- 11. Medical certificate and psychological exam translated into Romanian - 1 color scan copy** - must contain information on possible chronic diseases of the candidate, signed and stamped by the family doctor / specialist;
- 12. 6 passport size photos - when submitting the original file.**

Registered candidates, whose files will be declared eligible, will be contacted via the email address provided and will send, within 10 working days, the following documents:

- 1. Supplement Statement** - attesting to the school situation for the years of study completed, containing: subjects, grades, number of credits / number of points, number of class hours for each subject, issued by the higher education institution the applicant comes from - **1 color scan copy** (certified as authentic by a notary) and **1 translation into Romanian** (certified as authentic by a notary);
- 2. Analytical program** - the content of the subjects studied in the higher education institution the applicant comes from - **1 color scan copy** (certified as authentic by a notary) and **1 translation into Romanian** (certified as authentic by a notary);



MINISTRY OF EDUCATION
University of Medicine and Pharmacy of Craiova
RECTORATE

3. Declaration on own responsibility - 1 translation into Romanian (certified as authentic by a notary); that previous studies have not been interrupted as a result of expulsion due to violation of the provisions of the code of ethics and deontology of the home university.

4. Official certificate showing the grading system applied in the institution where he / she studied, as well as its equivalence in the European Credit Transfer System (ECTS system) - 1 translation into Romanian (certified as authentic by a notary).

THE SELECTION PROCESS

I. The analysis of the submitted files will be processed by the Admission Commission in the order of receiving the files. The existence of an eligible file does **NOT** imply the actual enrollment in the first year of studies.

II. The selection of candidates will be made in descending order of the score obtained, according to the selection criteria mentioned below.

SELECTION CRITERIA	SCORE	OBSERVATIONS
Holder of a high school diploma recognized by the Ministry of Education for enrollment in undergraduate studies (from the list of diplomas for completion of accepted high school studies)	30p x Grade obtained / Maximum grade	
Passing the Biology / Physics / Chemistry tests at the final exam for high school studies	5p x Grade obtained / Maximum grade, for each test;	Max 15 p
Graduation diploma: - medical university studies - non-medical university studies	10 p 5 p	Max 10 p
Proof of extracurricular activity: - proven volunteer activity (Red Cross, medical professional experience, etc.)	2 p each activity	Max 4 p
Motivational essay (max. 400 words, computer edited with Times New Roman font of 12, 1.5 lines - maximum 1 A4 page)	41 p	The essay will be scored by the Admissions Committee



MINISTRY OF EDUCATION
University of Medicine and Pharmacy of Craiova
RECTORATE

Contact:

International Relations Office

University of Medicine and Pharmacy of Craiova

no. 2 Petru Rareș Street,

200349, Craiova, Romania

Tel: +40 351 443 567

Email: international.umfcv@gmail.com

This Regulation was approved in the Senate meeting of 05.05.2022 and will be updated with new information according to the legal provisions in force and will be published on the university website and is valid for the academic year 2022-2023.

DIRECTIA GENERALA RELATII INTERNAȚIONALE ȘI AFACERI EUROPENE
GENERAL DIRECTION FOR INTERNATIONAL RELATIONS AND EUROPEAN AFFAIRS
DIRECTION GÉNÉRALE DES RELATIONS INTERNATIONALES ET DES AFFAIRES EUROPÉENNES

28-30 G-ral Berthelot Street/12 Spiru Haret Street,010168 Bucharest
Tel. (+4021) 4056200; 4056300

CERERE PENTRU ELIBERAREA SCRISORII DE ACCEPTARE LA STUDII
APPLICATION FOR THE ISSUANCE OF LETTER OF ACCEPTANCE TO STUDIES
DEMANDE D'APPLICATION POUR LA LETTRE D'ACCEPTATION AUX ÉTUDES
(Se completeaza cu majuscule/ to be filled in with capital letters/ à compléter en majuscules)

1. NUMELE _____ PRENUMELE _____
(SURNAME/NOMS) (GIVEN NAMES/PRENOMS)

2. NUMELE PURTATE ANTERIOR _____
(PREVIOUS SURNAMES/ NOMS ANTERIEURS)

3. LOCUL SI DATA NASTERII Tara _____ Localitatea _____ Data _____
(DATE AND PLACE OF BIRTH/ (COUNTRY/PAYS) (PLACE/LIEU) (DATE/DATE) Z Z L L A A A A
DATE ET LIEU DE NAISSANCE (D D M M Y Y Y Y)

4. PRENUMELE PARINTILOR _____
(PARENTS GIVEN NAMES/PRENOMS DES PARENTS)

5. SEXUL (SEX/SEXE) : M F

6. STAREA CIVILA : CASATORIT(A) NECASATORIT(A) DIVORTAT (A) VADUV(A)
(CIVIL STATUS/ETAT CIVIL) (MARRIED/MARIE) (SINGLE/CELIBATAIRE) (DIVORCED/DIVORCE) (WIDOWER)/VEUV(VEUFE))

7. CETATENIA (CETATENIILE) ACTUALE _____ CETATENII ANTERIOARE _____
(ACTUAL CITIZENSHIP(S)/NATIONALITE(S) ACTUELE(S)) (PREVIOUS CITIZENSHIPS/NATIONALITES ANTERIEURES)

8. DOCUMENT DE CALATORIE : TIPUL _____ SERIE _____ NR. _____
(TRAVEL DOCUMENT/DOCUMENT DE VOYAGE) (TYPE/TYPER) (SERIE/SERIE) (NO/NO)

ELIBERAT DE TARA: _____ LA DATA _____ VALABILITATE _____
(COUNTRY ISSUED BY/ EMIS PAR PAYS) (DATE OF ISSUE/A) Z Z L L A A A A (VALADITY/EXPIRANT LE)

9. DOMICILIUL PERMANENT ACTUAL : TARA _____ LOCALITATEA _____
(PERMANENT RESICENCE/DOMICILE (COUNTRY/PAYS) (PLACE/LOCALITE)
PERMANENT ACTUEL)

10. PROFESIA _____ LOCUL DE MUNCA _____
(PROFESSION/PROFESSION) (WORK PLACE/ LIEU DE TRAVAIL)

11. The complete address where the Letter of Acceptance can be sent to you / L'adresse complète où on peut envoyer la Lettre
d'acceptation _____

12. Email/ Adresse électronique: _____

13. MOTIVATIA DEPLASARII IN ROMANIA (PURPOSE OF VISIT/BUT DE SEJOUR) STUDII (STUDIES / ÉTUDES)

NOTE: All the fields are mandatory, must be completed in 2 copies and it is recommended to be accompanied by the documents mentioned in Section V.

Tous les champs sont obligatoires, doivent être complétés en 2 exemplaires et on recommande d'être accompagnés par les documents mentionnés à la Section V.

I. Previous education/ Études précédent (Fill in all columns which are applicable to you/ Remplir toutes les colonnes qui vous concernent)

Certificate issued/ Certificat reçu	Country/ Pays	Name of the School/University Nom du Lycée/université	Year of admission Année d'admission	Year of graduation Année d'obtention du diplôme	I have the study documents			
					Original		Copy	
					YES / OUI	NO / NON*	YES / OUI	NO / NON*

* I undertake to present the diplomas that allowed me access to university studies in Ukraine before completing my studies in Romania.

Je m'engage à présenter les diplômes qui m'ont permis d'accéder aux études universitaires en Ukraine avant de terminer mes études en Roumanie.

II. Studies started in Ukraine / Etudes commencées en Ukraine

Studies started in Ukraine Etudes commencées en Ukraine	Branch /Speciality Domaine /Spécialité	The name of the Ukrainian University Le nom de l'Université Ukrainienne	Year of admission/ Année d'admission	Current year of study Année d'étude en cours	Language of instruction Langue d'enseignement
Secondary, in the grade Pré-universitaire, classe					
Undergraduate Universitaire					
Master					
Postgraduate medical education/ Etudes médicale postuniversitaire					
Ph.D. Doctorat					

III. Studies applied in Romania / Option d'études en Roumanie

Studies applied in Romania Option d'études en Roumanie	Branch /Speciality Domaine /Spécialité	Year of study for which I apply Année d'études pour laquelle je sollicite l'inscription	High School/ University Lycée / Université	Language of instruction Langue d'enseignement
Secondary, in the grade Pré-universitaire, classe				
Undergraduate Universitaire				
Master				
Postgraduate medical education/ Etudes médicale postuniversitaire				
Ph.D. Doctorat				

IV. Proficiency in other languages (please, fill in as appropriate: excellent, good, poor)
Langues connues (rempli: excellent, bonne, faible)

Language Langue	Writing Écrit	Speaking Parlée	Institution that issued the certificate Institution qui a émis le certificat

IV. Statement of the applicant / Déclaration du solliciteur

I oblige myself to observe the laws in force in Romania, the school and university rules, regulations and norms, as well as those for social life. / Je suis obligé de respecter les lois en vigueur en Roumanie, les normes et les réglementations des écoles et des universités, ainsi que les règles de cohabitation sociale.

I have taken note of the fact that school fees may change during the years of study and must be payed, in free currency, in advance for a period of at least 9 months for full time courses and at least 3 months for part time courses. / J'ai pris note que la valeur des taxes d'études peut être changée pendant l'année d'études et qu'il faut les payer, en devise étrangère, 9 mois en avance pour les cours complets et 3 mois en avance pour les cours partiels.

I am aware that any untrue information will lead to my disqualification. / Je comprends et j'accepte que toute information incorrecte ou fausse, toute omission vont entraîner ma disqualification.

V. Annex (authenticated copies and translations of the documents, in an internationally wide-spread language)

Annexes (photopies et traductions légalisées des documents, dans une langue de circulation internationale)

1. The certificate of studies / Les certificats des études
2. The birth certificate / L'acte de naissance
3. Passport / Passeport
4. Documents certifying the quality of student in Ukraine: residence permit for studies, student card, other equivalent documents / documents attestant de la qualité d'étudiant en Ukraine : permis de séjour pour études, carte d'étudiant, autres documents équivalents
5. The list of results of the completed study years (Academic Transcripts) for postgraduate studies applicants and for those wishing to continue studies begun in other countries / La liste complète des résultats des études pour chaque année, pour les solliciteurs des études postuniversitaires et pour les étudiants qui désirent se transférer d'un autre pays.

Date _____

Signature _____

NOTE: All the fields are mandatory, must be completed in 2 copies and it is recommended to be accompanied by the documents mentioned in Section V.

Tous les champs sont obligatoires, doivent être complétés en 2 exemplaires et on recommande d'être accompagnés par les documents mentionnés à la Section V.